



भाकृअनुप-राष्ट्रीय उच्च सुरक्षा पशुरोग संस्थान
ICAR-National Institute of High Security Animal Diseases
(एवियन इन्फ्लूएंजा ओ.आई.ई. संदर्भ प्रयोगशाला)
(OIE Reference Laboratory for Avian Influenza)
आनंद नगर, भोपाल - ४६२०२२ (म.प्र.), भारत
Anand Nagar, Bhopal - 462022 (M.P.), India



EPABX Tel. No. 0755-2757542, 2750647, FAX: 0755-2758842, Website: www.nihsad.nic.in

F. No. 9-346/17-18/NIHSAD (P&S)

Dated: 13.03.2018

SCHEDULE OF TENDER/QUOTATION

1.	Date of downloading of quotation	13.03.2018 to 27.03.2018
2.	Last Date & Time for Submission	27.03.2018 upto 5: 00 PM
3.	Date of opening	28.03.2018 at 11:30 AM (Tentative)
<u>DETAILS OF TENDER FORMS</u>		
4.	General Information & Other Terms & Conditions for Tenderers	Enclosed
5.	EMD	Rs. 5, 000/- in shape of DD/FDR/Bank Guarantee in favour of ICAR Unit, NIHSAD, Bhopal issued on any commercial bank will be accepted.
6.	For updates	Refer Institute website www.nihsad.nic.in


(Administrative Officer)



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Tender/Quotation No. F. 9-346/17-18/NIHSAD (P&S)

Dated: 13.03.2018

**TENDER/QUOTATION FOR AMC OF SPLIT AC & WINDOW AC WITH
STABILIZER AT ICAR-NIHSAD, ANAND NAGAR, BHOPAL ON
COMPREHENSIVE BASIS**

Note: All the communication must be addressed to the Director, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal – 462022 in a sealed cover.

From: The Director

ICAR-National Institute of High Security Animal Diseases

Anand Nagar, Bhopal – 462022

Dear Sir,

The Director, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal invites tenders for annual maintenance contract of following items at NIHSAD, Hathai Kheda Road Anand Nagar, Bhopal – 462021.

- (i) Operation & Maintenance of Split AC & Window AC with stabilizer At ICAR-NIHSAD, BHOPAL on comprehensive basis.
1. The conditions of the contract which will govern the contract made are those contained in the general conditions of contract applicable to the contractors placed by the ICAR-NIHSAD and the special terms and conditions detailed in the tender forms and its schedules. Please submit your tender/quotation if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedule.
 2. The bid security money worth Rs. 5, 000/- (Rupees Five Thousand Only) for aforesaid items/works must be deposited in the form of Demand Draft FDR/Banker's cheque/Bank Guarantee in favour of the **"ICAR UNIT NIHSAD, BHOPAL"**. The particulars of the earnest money deposit must also be superscribed on the top of the envelope failing which the tender may not be considered.
 3. The tenderer is being permitted to tender in consideration of the stipulations on his part that after submitting his tender, he will not back out from his offer or modify the terms and conditions thereof. If the tenderer fails to observe and comply with the foregoing stipulation, tender will not be accepted. The amount of bid security of the tenderer will be refunded to him after he has applied for the same in the manner prescribed by the Institute.

Contd....2

4. The Schedule of the tender form along with **Annexure-I & II** should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in tender form. If any modification of the schedule is considered necessary, it should be communicated by means of a separate letter alongwith full justification. This tender notice contains total of 11 pages.
5. The tender is liable to be ignored if complete information as required is not given or if the particulars asked for in the schedules to the tender are not fully filled in. Individual signing the tender or other documents connected with the contract may specify whether he signs it in the capacity of (i) sole proprietor of the agency or constituted attorney of such sole proprietor. Or (ii) as a partner of firm if it be a partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney, or (iii) constituted attorney of the firm if it is a company.
6. In case of partnership firms where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm. A person signing on the tender form or other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind himself/ herself and if, on inquiry it appears the persons so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold signatory liable for all costs and damages. Each page of the tender and the schedules to the tender and annexure, if any, should be signed by the tenderer (s) in ink/ball point pen.
7. The original copy of the tender is to be enclosed in double cover. The inner cover should be sealed. All tenders should be sent by Registered Post only. Tender to be hand delivered should be put in the tender box kept at this office in the purchase section, National Institute of High Security Animal Diseases, Anand Nagar, Bhopal – 462022 not later than 27.03.2018 on 05:00 PM.
8. You are at liberty to be present or authorize a representative to be present at the time of opening of tender on **28.03.2018 at 11:30 Hrs**. The name and address of the representative who would be attending the opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any.
9. The Institute does not pledge itself to accept the lowest tender and also reserves to itself the right of accepting the whole or any part of the tender or portion of the tender. You are however at liberty to tender for the whole or any portion to state in the tender that the rates quoted shall apply only if the tender is considered fully. However, lowest rates for complete work will be preferred.

10. In case of at par rates quoted by more than one firm, the firm having more experience in the Central Govt. State Govt./ Autonomous organizations Private etc. & having large infrastructure/facilities will be given preference.
11. On awarding the job on service contract basis and on observing all codal formalities, the agency should enter into an agreement with NIHSAD on non-Judicial stamped paper worth Rs. 500/- as prescribed by ICAR-NIHSAD.
12. (i) The successful bidder will be awarded the contract on deposition of performance security(in favour of ICAR Unit, NIHSAD, Bhopal) of 10% of the total value of the contract in the shape of account payee D. D./Fixed Deposit Receipt/Bank Guarantee) form a Nationalized Bank & Agreement, safeguarding the interest of NIHSAD, BHOPAL in all respects.
(ii) The performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier agency including warranty obligations.
(iii) Bid Security (EMD Amount) will be refunded to the successful bidder on receipt of performance security.
13. The contractor or representative shall have to be in regular touch at least once in a week either with Sr. Adm. Officer or concerned Engineer/In-charge for any suggestion/requirements.
14. Director, NIHSAD reserves all rights for award/cancellation of the order etc without any reason
15. In case the contractor fails to provide services as per agreed terms & conditions specified in tender documents, the penalty will be as follows:-

PENALTY CLAUSE/LIQUIDATED DAMAGES CLAUSE

1. **In case of deficiency of services, Pro-rata deduction of amount on the services not provided will be made in addition to 10% penalty would be charged after giving due hearing to the contractors explanation by the Director of the Institute.**

RISK CLAUSE:-

The Agreement of contract can be terminated with two months notice from either side on the technical issues beyond logical solutions. However, in case of Service Provider/Contractor issuing notice, the expenses incurring due to such breach shall be recovered from the security deposit.

The decision of the Director, NIHSAD, Bhopal (competent authority in the Institute).....shall be final and binding on the contractor/agency in respect of any clause covered under the contract and any matter incidental to the contract.

IN WITNESS whereof the parties have executed those present on the day month and year as mentioned above.

Signature _____
Signature _____

(Name & Address of the firm)

(For the Institute)

Witness:-

1. _____

2. _____



Adm. Officer

Address: - ICAR-NIHSAD, Bhopal

SPECIFICATIONS FOR COMPREHENSIVE AMC FOR SPLIT A/Cs & WINDOW AIR CONDITIONER WITH VOLTAGE STABILIZERS.

1 ELIGIBILITY OF THE BIDDER: -

Minimum One Year Experience of providing AMC services of Split/Window AC on comprehensive basis or similar nature of work in Central Govt./State Govt./PSUs/Autonomous bodies of Govt./Reputed private organization during last 3 years.

2 SCOPE OF WORK: -

Preventive maintenance, servicing and breakdown repairs/maintenance with all spares & consumables is in the scope of bidder/contractor. The scope also includes replacement of compressor, relays, capacitors, thermostat, PCB digital display unit repair, remote replacement & repair, swing motor, switches, fan motor replacement/rewinding, painting of the external units of Split AC and window AC. Repair of voltage stabilizers with all parts is also in scope of the contract.

2.1 SERVICING: -

Each Air conditioner is to serviced twice in a year at an interval of 5 to 6 months. Servicing includes the following.

- A. Condenser coil cleaning.
- B. Cooling coil cleaning.
- C. Motor Oiling/Greasing and bushes replacement.
- D. Electrical connections checking / dressing.
- E. Front filter cleaning.
- F. Topping / charging up of the R22 gas or eco-friendly gas.

All chemicals/thimbles/oil/grease/bushes/copper tubes, gas filters, capillary / valves, Capacitor & fittings etc and all the tools and tackles required are in scope of contractor.

2.2 Attending of calls: -

Break down calls to be attended on same day failing which 0.5% of the Contract value penalty may be imposed as per the decision of Director, NIHSAD. Further 10% penalty of total contract value may be imposed whenever negligence will be found. **Moreover, the Director reserves the right to cancel or terminate the contract at any time without assigning any reason apart from forfeiting the security amount.**

2.3 Only power will be made available by **ICAR-NIHSAD**. All other consumables/chemicals/part/ cables etc are in the scope of the contractor comprehensively. Where ever replacement of compressor or rewinding of motor is needed restoration time will be 48 hrs.

2.4 WAC/SAC which are less than 1 year old and are under warranty with supplier/manufacturer will be under AMC on completion of warranty period. Contractors will coordinate with the supplier during warranty period. Hence bidder may quote accordingly.

2.5 WAC/SAC which are under warranty with supplier/manufacturer will come under AMC on completion of warranty period bidder may quote accordingly.

2.6 Total Nos. of Split/Window Air Conditioners and Voltage Stabilizer refer. **Annexure – II enclosed.**

List of the Air- Conditioners for Comprehensive AMC for year 2018-19

S.NO.	MAKE	MODEL.NO.	TYPE	TON	LOCATION	VOLTAGE STABLIZER	REMOTE	Remarks
1	VOLTAS	9002	SAC	2	DIRECTOR ROOM	VOLTAS VEE LINE		
2	LG	2STAR	SAC	2	DIRECTOR ROOM		REMOTE	
3	VOLTAS	9002	SAC	2	LIBRARY	VOLTAS VEE LINE		
4	VOLTAS	9002	SAC	2	LIBRARY	VOLTAS VEE LINE		
5	VOLTAS	VERTIS	SAC	2	CONTROL ROOM	VOLTAS crystal care	REMOTE	
6	VOLTAS	VERTIS	SAC	2	DR NAGRAJAN ROOM		REMOTE	
7	VOLTAS	VERTIS	SAC	2	DR. MANOJ KUMAR		REMOTE	
8	VOLTAS	VERTIS plus	SAC	0.75	DR.TOSH ROOM		REMOTE	
9	VOLTAS	VERTISplus	SAC	0.75	DR.N.MISHRA ROOM		REMOTE	
10	VOLTAS	9002	SAC	2	LOBBY GUEST HOUSE	VOLTAS VEE LINE		
11	VOLTAS	9002	SAC	2	LOBBY GUEST HOUSE	VOLTAS VEE LINE		
12	VOLTAS	C4502	WAC	1.5	ROOM NO.2 GUEST HOUSE	WHIRLPOOL MAX		
13	VOLTAS	C4502	WAC	1.5	ROOM NO.3 GUEST HOUSE	VOLTAS VEE LINE		
14	VOLTAS	C4502	WAC	1.5	ROOM NO.4 GUEST HOUSE	WHIRLPOOL MAX		
15	VOLTAS	C4502	WAC	1.5	ROOM NO.5 GUEST HOUSE	WHIRLPOOL MAX		
16	VOLTAS	C6002	WAC	2	DINNING ROOM GUEST HOUSE	VOLTAS VEE LINE		

17	VOLTAS	C4502	WAC	1.5	DIRECTOR BUNGLOW	VOLTAS VEE LINE		
18	VOLTAS	C4502	WAC	1.5	AO ROOM	VOLTAS VEE LINE		
19	VOLTAS	C4502	WAC	1.5	SCIENTIST ROOM (Dr. NAVEEN)	VOLTAS VEE LINE		
20	VOLTAS	C4502	WAC	1.5	SCIENTIST ROOM (Dr. NAVEEN)	VOLTAS VEE LINE		
21	VOLTAS	C4502	WAC	1.5	COMMITTEE ROOM	VOLTAS VEE LINE		
22	VOLTAS	C6002	WAC	2	RECEIVNING AREA	VOLTAS VEE LINE		
23	VOLTAS	C6002	WAC	2	HOLDING	VOLTAS VEE LINE		
24	VOLTAS	C6002	WAC	2	HOLDING	VOLTAS VEE LINE		
25	CARRIER		WAC	1.5	HOLDING			
26	VOLTAS	C3002	WAC	1	EPBAX ROOM	VOLTAS VEE LINE		
27	VOLTAS	C4502	WAC	1.5	AC PLANT	VOLTAS VEE LINE		
28	VOLTAS	C6002	WAC	2	ENGG SECTION	VOLTAS VEE LINE		
29	VOLTAS	C6002	WAC	2	ENGG SECTION	VOLTAS VEE LINE		
30	VOLTAS	VERTIS	WAC	2	SPF SHIFTED to BSL2	NUCLEUS		
31	VOLTAS	VERTIS	WAC	2	SPF	NUCLEUS		
32	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
33	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
34	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
35	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		

36	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
37	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
38	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
39	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
40	VOLTAS	VERTIS	WAC	1.5	SPF	NUCLEUS		
41	CARRIER		WAC	1.5	PHOTO COPY ROOM			
42	CARRIER		WAC	1.5	Dr D D KULKARNI			
43	FEEDERS LLYOD		SAC	1.5	CONTROL ROOM			
44	BLUESTAR		SAC	2	EM LAB	NUCLEUS	REMOTE	
45	BLUESTAR		WAC	2	EM LAB	NUCLEUS	REMOTE	
46	BLUESTAR		WAC	2	EM LAB	NUCLEUS	REMOTE	
47	BLUESTAR		WAC	2	EM LAB	NUCLEUS	REMOTE	
48	GENERAL		SAC	2	EM LAB		REMOTE	
49	VOLTAS	VERTIS PREMIUM	SAC	2	BSL -2 LAB		REMOTE	
50	VOLTAS	VERTIS PREMIUM	SAC	2	SUBSTATION		REMOTE	
51	VOLTAS	VERTIS PREMIUM	SAC	0.75	SERVER ROOM		REMOTE	
52	VOLTAS	VERTIS PREMIUM	SAC	0.75	SERVER ROOM		REMOTE	
53	VOLTAS	VERTIS PREMIUM	SAC	0.75	DR RICHA SOOD		REMOTE	
54	VOLTAS	VERTIS PREMIUM	SAC	0.75	AFAO		REMOTE	
55	LG		SAC	2	PA ROOM		REMOTE	

56	VOLTAS		WAC	2	IN PME CELL		REMOTE	
57	VOLTAS	VERTIS PREMIUM	SAC	0.75	AAO		REMOTE	
58	LG		SAC	2	PURCHASE		REMOTE	
59	LG		SAC	2	ACCOUNTS		REMOTE	
60	LG		SAC	2	DR VENKATESH		REMOTE	
61	LG		SAC	2	DR MURUGKAR		REMOTE	
62	LG		SAC	2	LIBRARY		REMOTE	
63	LG		SAC	2	LIBRARY		REMOTE	
64	LG		SAC	2	BSL2		REMOTE	
65	LG		SAC	2	BSL2		REMOTE	
66	VOLTAS		SAC	2	VIP ROOM GUEST HOUSE		REMOTE	
67	VOLTAS		SAC	1.5	VIP ROOM GUEST HOUSE		REMOTE	

S.NO.	MAKE	MODEL.NO.	TYPE	TON	LOCATION	VOLTAGE STABLIZER	REMOTE	Remarks
68	TOSHIBA		SAC	2	NEW GUEST HOUSE		REMOTE	New Split AC warranty with supplier upto May 2018
69	TOSHIBA		SAC	2	NEW GUEST HOUSE		REMOTE	New Split AC warranty with supplier upto May 2018
70	TOSHIBA		SAC	2	NEW GUEST HOUSE		REMOTE	New Split AC warranty with supplier upto May 2018
71	TOSHIBA		SAC	2	NEW GUEST HOUSE		REMOTE	New Split AC warranty with supplier upto May 2018
72	TOSHIBA		SAC	2	NEW GUEST HOUSE		REMOTE	New Split AC warranty with supplier upto May 2018
73	TOSHIBA		SAC	2	NEW GUEST HOUSE		REMOTE	New Split AC warranty with supplier upto May 2018
74	BLUE STAR		SAC	2	LIBRARY		REMOTE	New Split AC warranty with supplier upto Dec 2018
75	BLUE STAR		SAC	2	COMMITTEE ROOM		REMOTE	New Split AC warranty with supplier upto Dec 2018
76	BLUE STAR		SAC	2	PME CELL		REMOTE	New Split AC warranty with supplier upto Dec 2018

Signature of Authorized Firm's representative with date & seal

Contd...11

FINANCIAL BID: (NIHSAD, BHOPAL)

Last date for receipt of tender :

Date of opening of tender :

To

The Director, NIHSAD

Anand Nagar, Bhopal – 462022 (M.P.)

Sir,

I/We wish to submit our tender for providing _____ at
NIHSAD, Bhopal

Sl No.	Particulars (For AMC work)	Quarterly
	(Rs. in figures)(Rs. in words)
	Total yearly cost alongwith applicable GST, (if any)	

I/We agree to forfeiture of the earnest money I/We fail to comply with any of the terms and conditions in whole or in part laid down in the quotation form.

I/we have carefully read the terms and conditions of the quotation and I/we agree to abide by these in letter and spirit.

Signature

Name & Address of the Firm

.....

.....

Telephone No.....

Mobile No.....